



Commission on
Fire Accreditation
International

WEST DES MOINES FIRE DEPARTMENT BURN PERMIT APPLICATION FOR RECREATIONAL PURPOSE

Application Date: _____

Applicant's Name (print) _____

Cell: _____ Office: _____ *Fax: _____

*Email Address: _____

*NOTE: An email address or fax number is required to send our tent review and/or permit.

Name of Organization (Event): _____

Property Name Where Burn Will Occur: _____

Property Address Where Burn Will Occur: _____

Name of Responsible Party: _____ Cell Phone: _____

Special Note: The responsible party will call WestCom Dispatch on 911 before lighting the fire and 911 after the fire is extinguished. Failure to follow the above procedure could result in a citation being issued for open burning.

Reason for Burn: _____

Date(s) of Burn: _____ Time of Burn: Start: _____ Finish: _____

Is the burn associated with a religious or fraternal function? YES NO

If NO, do you have approval from Polk County Air Quality or Dallas County DNR for this burn?

YES NO. If YES. Please attach approval.

I certify the above information is true to the best of my knowledge. If approved, I agree to perform the burn in accordance with the West Des Moines Fire Code requirements. I further certify that I have read the permit requirements provided on the back of this application.

Applicant Signature _____ Printed Name _____

Return the following items to: WDM Fire Dept, PO Box 65320, WDM, IA 50265-0320)

1. Completed Application Form with the Permit fee of \$50.00.
2. If Required, a copy of approval from Polk County Air Quality or Dallas County DNR.

To guarantee permit consideration, the items listed above need to be submitted to the WDM Fire Department a minimum of **5 working days** prior to the event.

[OFFICE USE ONLY]

Application Received Date: _____ Review Date: _____ Inspection Date: _____ Passed: YES NO

Payment Type: Visa MC Cash Money Order Check # _____ Receipt No. _____





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Open Burning Policy for the City of West Des Moines

The only open burning allowed in the City of West Des Moines is as follows: Only grills with a grate for the fuel (untreated wood or charcoal) and a grate for cooking food with food being cooked are allowed. Electric and propane grills are exempt. Only permitted bonfires that a permit from the Fire Prevention Bureau (FPB) has issued are allowed. Permitted bonfire/prairie grass burns will have an email go out to the emergency services group prior to the event with the date, time, responsible party name and cell phone number along with a note that the event maybe cancelled by FPB due to weather conditions.

The State of Iowa does not allow open burning within eleven cities in the State to include West Des Moines, Clive, and Urbandale. The State does allow recreational fires in these cities but Polk County Department of Health has a more restrictive code that does not allow the use of outdoor fireplaces or grills unless they are used solely for the purpose of non-commercial preparation of food.

Since the City of West Des Moines is in more than one county, the most restrictive code shall apply for the entire city.

For questions concerning burning in Polk County call Department of Health, Jeremy Becker, Air Quality Engineer at 515-286-2263.

Citations for open burning fall under the IFC 2015 Section 307.2 Permit required. The IFC states that recreational fires are allowed in section 105.6.32. In the adopted Fire Code, the exemption for recreational fire in section 105.6.32 has been deleted to comply with the Polk County Code.

